

**LIBRARY HOURS FOR FINALS**

Saturday, May 1           9 am - Midnight  
 Sunday, May 2            9 am - 2 am  
 Mon-Thur, May 3-6       5 am - 2 am  
 Friday, May 7             5 am - 5 pm

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*Secretary of State, Sam Reed and Eileen Bell-Garrison*

**Secretary of State  
 Visits Foley**

On April 27th, Washington's Secretary of State, Sam Reed, visited the Foley Library to officially present Dean Eileen Bell-Garrison with an \$8,000 Preservation Initiative Award. This award, from the Washington State Library, was used to hire a book conservator to assess the preservation needs of the Mount St. Michael's Rare Book Collection.

For more information about this collection, check out the February 2004 issue of Foley Front & Center. Or if you would like more information about Foley's Special Collections, call 323-3847 or visit their webpage at:

**[www.foley.gonzaga.edu/spcoll](http://www.foley.gonzaga.edu/spcoll)**

*~ by Stephanie Plowman  
 Special Collections*

## On Being ILL

No, this isn't a detailed account of the latest round of cold symptoms to hit the Public Services department – but it could be! In this case, ILL refers to Interlibrary Loan, a service offered by the Foley Library to all current students, faculty and staff. Through ILL, we obtain books, articles and other materials from other libraries if we do not have them at Foley. In turn, we loan books and provide copies of articles from our collection to other libraries throughout the US and Canada. On rare occasions we've even supplied items to France, New Zealand, Australia and Ireland.

During the Fall Semester, we handled 3,476 requests from the GU community (2,455 articles and 1,021 books). We loaned 609 books and provided 408 articles to other libraries. Our busiest times are October and February-March when we sometimes process over 100 requests each day. During those peak times especially, we have to enforce the weekly limit of 10 requests per person.

Who is “we” you ask? Our Interlibrary Loan specialist is Janet Margaritondo who oversees the day-to-day operations of the ILL department and handles the “problem” requests. Anji Mertens, whose primary job is to supervise the library's late night hours, processes the incoming requests and does most of the ordering.

Kelly Jenks in Periodicals oversees the gathering and copying of articles for our lending operation as well as providing those services to Gonzaga's distant learners. Valerie Kitt takes care of checking out the books we lend to other libraries. The processing of incoming and outgoing articles and books is assigned to our corps of capable student assistants – Amy Pry, Steven Keller, Diana Boro, Chelsea Wood, George Gonzalez and Amanda Walker. As the Coordinator for ILL & Distance Library Services, part of my job is to fill in wherever and whenever needed.

Have you ever used our Interlibrary Loan service? There is a link to our online request forms on the Foley Library home page. You can also use the ILL option provided in the FirstSearch databases. It is easy, efficient and automatically provides us with detailed information on the item(s) you are requesting.

For help using this feature in the FirstSearch databases, come in and talk to someone at the Reference desk or call 323-5931. If you have other questions about the Foley Library's Interlibrary Loan service, please call Janet at 323-6534 or myself at 323-3820. We will be happy to answer your questions. You can also check us out on the web at [www.foley.gonzaga.edu/ill](http://www.foley.gonzaga.edu/ill)

*~ by Theresa Kappus Interlibrary  
Loan & Distance Education Librarian*



## Free Books!

The Foley Center has a cart of discarded books and other materials in the atrium near the library's front doors. Some of the items are withdrawn library materials while others are donated materials that the library has chosen not to add to the collection. All of the items are free to whoever wants them. The cart is refilled regularly, so it's a good idea to check the cart often.

~ by Molly McFadden,  
Circulation Assistant

## "Personnel E" Speaking

Goodbyes and best wishes to **Michael Matthews** who has served as Instructor Coordinator at Foley Center for the past two years. Mike has been instrumental in developing the instruction program at Foley and with his breadth of knowledge of many fields, he provided library instruction in all disciplines, from marketing to English composition.

### INDEXES AND DATABASES at FOLEY:

## ONLINE TEST and TEST REVIEW LOCATOR

Finding test information or a review of a specific test is common in the fields of psychology, business or education. This information is most commonly found in the *Mental Measurement Yearbook (MMY)* or in the published literature of the field. In addition to publishing the MMY, Buros Institute has an online Test and Test Review Locator. Foley has all editions of the MMY.

The online locator provides a citation for the test reviews found in *MMY* and is searchable by the following fields: title, author, keyword and publisher, as well as by acronym in many cases, such as GORT-4 (Gray Oral Reading Tests, Fourth Edition).

If a test has been reviewed in *MMY*, the locator will provide that citation. Most test reviews included are evaluations of the tests by two independent reviewers, containing descriptive information and an evaluation of the test's technical properties such as reliability and validity.

A caveat is needed as the information on over 2,000 tests is available online, but the locator only covers reviews published from the 9<sup>th</sup> *MMY* (1985) to the present edition. For further information on *MMY*, use the FAQ at the Buros website [www.unl.edu/buros/faq.html](http://www.unl.edu/buros/faq.html)

Other publications in the Foley Reference Collection provide useful information for locating tests or test reviews. *Test Critiques* is another source for test reviews similar to those found in *MMY*. If you want to purchase a test, then use *Tests in Print*. This provides publication information on tests including the publisher, price and availability. It can also be limited to professionals in the field.

The above cited materials can be found in the Foley Center Reference Collection:

|                       |                  |
|-----------------------|------------------|
| <i>MMY</i>            | REF BF 176 .M46  |
| <i>Test Critiques</i> | REF BF 176 .T47  |
| <i>Tests in print</i> | REF BF 176 .T419 |

~ John S. Spencer,  
Foley Reference Coordinator

## OH! - CHICAGO!

Foley Center Library is a founding member of the Washington Idaho Network of libraries (WIN). Last month, several employees from the various WIN libraries, went to Chicago for the annual EndUser conference (Endeavor Users Group). Endeavor is the company that provides our Integrated Library System (ILS), a.k.a. the library catalog. This week long conference was an opportunity to learn, network and have a little bit of fun.

Most of the conference consisted of mini workshops; two of which were presented by WIN's very own... Kathleen O'Connor, Assistant Dean for Library Systems, and John Hartung, Co-Director of the Kootenai-Shoshone Area Libraries, presented a session on the creation of WIN. They had wonderful pictures of the area that revealed the difficulties of running a consortium with great distances and sometimes difficult terrain between member libraries.



*Kathleen O'Connor and John Hartung*



*Cindy Kirkpatrick*

Cindy Kirkpatrick, Project Manager & Applications Specialist for WIN, also contributed to the conference by creating a poster session on Syndetic Solutions. This "add-on" to WebVoyage will display images of book covers or content enrichment information as you search the library catalog. Cindy's display looked great; all of her scrapbooking experience paid off.

Most of the attendee's time was taken up with special training, workshops, regional meetings and special interest groups, however, everyone found a little bit of time to check out the city life of Chicago. There was even time to celebrate Endeavor's 10th anniversary. Congrats Endeavor!

Paula Foster, the Project Manager & Database Administrator for WIN, and Brenda Warrington, the Graphic Design/Web Specialist for Foley, presented a session on Foley's periodical list. They shared how Foley went from a print format to a searchable, dynamic, on-line list of all the periodicals available through Foley. This presentation was not only to show how it was accomplished, but also to demonstrate the versatility of WebVoyage (Web version of the library catalog).



*John Hartung and Paula Foster*

*~ by Brenda Warrington  
Graphic Design/Web Specialist*



### Can We Help?

|                            |          |
|----------------------------|----------|
| Acquisitions               | 323-6546 |
| Administrative Offices     | 323-6532 |
| <i>Chastek Law Library</i> | 323-5792 |
| Circulation Desk           | 323-5803 |
| Desktop Support Help Desk  | 323-5550 |
| Distance Learner Services  | 323-3820 |
| Donations                  | 323-6546 |
| Interlibrary Loan          | 323-6534 |
| Media Services             | 323-6664 |
| Paw Prints Copy Center     | 323-5858 |
| Periodicals/Computer Lab   | 323-3824 |
| Reference Desk             | 323-5931 |
| Special Collections        | 323-3822 |

<http://www.foley.gonzaga.edu>


### Loan Periods

|   |                     |
|---|---------------------|
| <b>General collection "Stacks" materials:</b> |                     |
| Gonzaga faculty or staff                      | End of semester     |
| Gonzaga grad students                         | 56 days             |
| Everyone else                                 | 28 days             |
| <b>Course Reserves:</b>                       | Varies (very short) |
| <b>Curriculum materials:</b>                  | 28 days             |
| <b>Popular books:</b>                         | 14 days             |
| <b>Popular videos &amp; DVDs:</b>             | 7 days              |

Foley Front & Center is published four times a year. Twice in the Fall semester and twice in the Spring.

**Editors:** Paula Foster, Marjorie Luce, Molly McFadden, Stephanie Plowman and Brenda Warrington

Email questions or comments to [foleyweb@gonzaga.edu](mailto:foleyweb@gonzaga.edu)



Foley Center Library  
 502 E Boone Ave  
 Spokane, WA 99258-0095  
[www.foley.gonzaga.edu](http://www.foley.gonzaga.edu)

### FOLEY LIBRARY SUMMER HOURS

|                               |                                    |
|-------------------------------|------------------------------------|
| <b>Building Hours</b>         |                                    |
| Monday - Thursday             | 8 am - 9 pm                        |
| Friday                        | 8 am - 5 pm                        |
| Saturday - Sunday             | 1 pm - 5 pm                        |
| <b>Administrative Offices</b> |                                    |
| Monday - Friday               | 8 am - 5 pm                        |
| Saturday - Sunday             | Closed                             |
| <b>Special Collections</b>    |                                    |
| Monday - Friday               | 8:30 am - Noon<br>& 1 pm - 4:30 pm |
| <b>Graduation Weekend</b>     |                                    |
| Friday, May 7                 | 5 am - 5 pm                        |
| Saturday, May 8               | 10 am - 2 pm                       |
| Sunday, May 9                 | Closed                             |
| <b>Intersession</b>           |                                    |
| Mon, May 10-Fri, May 14       | 8 am - 5 pm                        |
| Sat - Sun, May 15-16          | Closed                             |
| <b>Memorial Day</b>           |                                    |
| Monday, May 31                | Closed                             |
| <b>Fourth of July</b>         |                                    |
| Sunday, July 4                | 1 pm - 5 pm                        |
| Monday, July 5                | 9 am - Noon                        |